

TO: Island Pointe Marina Residents and Slip Owners
FROM: Gardner Management
DATE: August 9, 2011
SUBJECT: Clubhouse Entry

The clubhouse side door lock has now been programmed to be accessed via a new key fob system, rather than the entry code you have been accustomed to using. This change was approved by the Board of Directors earlier in the year to provide greater security to the clubhouse and pool area. The key fob will be able monitor usage by individual residents.

The new system will be activated on Monday, August 15 at 9:00 a.m. Residents are entitled to one key fob per unit of property owned; e.g. one resident and two slips will have 3 fobs. It is suggested that you request only the number of fobs needed regardless of the entitled amount. All entitled key fobs not requested will be available if needed in the future. Any fobs lost, stolen, or have an ownership change must be reported to Harry immediately. Fobs over your allotted number will not be available however replacement fobs for damaged or nonworking ones will be available at a cost of \$25 each.

Fobs will be available for pick-up by owners on Friday, August 12 from 6-8 p.m. at the clubhouse. Residents, who are unable to pick up their fob on Friday, should make arrangements with Harry (985-0401; hrl1935@aol.com or, Doug Kopp – 759-4977; dugcop69@yahoo.com) after that date.

Please report any suspected unauthorized use or misuse of these fobs to Gardner Management or Harry. Additionally, any key fob entry problems should be reported to Harry.

Owners who lease their property are responsible for the distribution and retrieval of their fobs. Tenants may not pick up the fobs for an owner's residence.

Owners who are delinquent in their Association fees for more than thirty (30) days will have their fobs deactivated until their fees are brought current.

To open the door with the key fob, just slide the fob over the top of the black area on the top of the lock. Contact must be made with the black area. You cannot just waive the fob over the lock. You should hear an audible signal indicating that the door has unlocked and entry may be gained by turning the lock handle down.

Any questions about this new system should be directed to Harry. We appreciate your support as we transition to this new system.

